

MINUTES OF THE TOWN OF CHESTERFIELD TOWN BOARD
MEETING HELD ON OCTOBER 2, 2018 AT 7:00P.M. AT THE TOWN
OFFICES ON THE CORNER OF CLINTON AND VINE STREETS IN
KEESEVILLE, COUNTY OF ESSEX, STATE OF NEW YORK, PURSUANT
TO DUE NOTICE.

SUPERVISOR MORROW CALLED THE MEETING TO ORDER AT 7:00P.M.
EVERYONE STOOD FOR THE PLEDGE OF ALLEGIANCE.

THOSE PRESENT:

SUPERVISOR:	GERALD H. MORROW
TOWN CLERK:	LYNN A. JARVIS
COUNCILMAN:	RUSSELL L. BLAISE
COUNCILMAN:	DAVID P. GLOAD
COUNCILMAN:	RICHARD J. KLAGES
COUNCILMAN:	CLAYTON J. BARBER
TOWN ATTORNEY:	MICHAEL J. McCormick
SUPT. OF HWYS:	PHILIP W. PRAY

GUESTS IN ATTENDANCE:

BRENT WHITCOMB
GORDON HOWARD
GLEN HOWARD
NANCY DELZIO
NANCY THOMPSON
RON RODGERS

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#122 RESOLVED: THAT THE MINUTES OF THE TOWN BOARD MEETING HELD ON SEPTEMBER 4, 2018 BE DISPENSED WITH.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE GUESTS. NO ONE WISHED TO ADDRESS THE TOWN BOARD AT THIS TIME.

SUPERVISOR MORROW PRESENTED THE 2019 TENTATIVE BUDGET TO THE TOWN CLERK. SUPERVISOR MORROW GAVE AN OVERVIEW OF THE BUDGET. THE GENERAL BUDGET IS DOWN 1.34% AND THE HIGHWAY BUDGET IS DOWN .68%. THE COURT REVENUE AND SALES TAX ARE BOTH UP. THE BUDGET WILL MEET THE TAX CAP.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#123 RESOLVED: THAT THE 2019 TENTATIVE BUDGET BE ACCEPTED.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#124 RESOLVED: THAT A BUDGET WORKSHOP BE SET FOR OCTOBER 18, 2018 AT 6:00P.M.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#125 RESOLVED: THAT A PUBLIC HEARING ON THE PRELIMINARY BUDGET BE SET FOR NOVEMBER 6, 2018 AT 6:45 P.M.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT HE RECEIVED THREE (3) QUOTES FOR THE WORK THAT NEEDS TO BE DONE ON THE REST ROOMS AND CHANGING AREA AT PORT DOUGLAS BEACH AND PICNIC AREA. THE SPECIFICATIONS AND BIDS WERE REVIEWED BY THE SUPERVISOR.

THE BIDS WERE \$741.00, \$6450.00 AND \$3183.00.

SUPERVISOR MORROW RECOMMENDED THAT THE BID BE AWARDED TO THE LOW BIDDER. HE ALSO REMINDED THE TOWN BOARD THAT 50% OF THE COST IS THE RESPONSIBILITY OF THE TOWN OF AUSABLE.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#126 RESOLVED: THAT THE WORK TO BE DONE ON THE REST ROOMS AND CHANGING ROOMS AT THE PORT DOUGLAS BEACH AND PICNIC AREA BE AWARDED TO AC & RL CARPENTERS LLC IN THE AMOUNT OF \$3183.00.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT HE RECEIVED A QUOTE FOR WORK TO BE DONE ON BUILDINGS AT JAYCEE PARK UPON THE REQUEST OF JAMES SPEAR. THERE IS A NEED FOR ROOF AND FASCIA REPAIR. THE QUOTE FOR WORK AND MATERIALS IS \$1678.00 FROM KEN'S PAINTING. THE TOWN OF AUSABLE WILL BE RESPONSIBLE FOR 50% OF THE COST.

#127 RESOLVED: THAT THE WORK TO BE DONE ON THE BUILDINGS AT JAYCEE PARK BE AWARDED TO KEN'S PAINTING FOR THE AMOUNT OF \$16778.00.

SUPERVISOR MORROW INTRODUCED THE **SEXUAL HARASSMENT POLICY**. THE POLICY WAS ESTABLISHED BY ESSEX COUNTY. A COPY WAS GIVEN TO EACH TOWN. A COPY OF THE SEXUAL HARASSMENT POLICY WILL BE GIVEN TO EACH EMPLOYEE. THIS POLICY WILL BE MANDATORY FOR EACH EMPLOYEE, HIRED AND ELECTED, TO REVIEW AND SIGN ON A YEARLY BASIS.

ALL COMPANIES WISHING TO DO BUSINESS WITH THE TOWN OF CHESTERFIELD MUST HAVE A HARASSMENT POLICY; BIDS FROM ANY COMPANY WITHOUT A HARASSMENT POLICY WILL NOT BE ACCEPTED.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#128 RESOLVED: THAT THE SEXUAL HARASSMENT POLICY BE ADOPTED. IT WILL BE MANDATORY FOR EACH EMPLOYEE TO REVIEW AND SIGN ON A YEARLY BASIS.

THE SEXUAL HARASSMENT POLICY CAN BE FOUND ON FILE IN THE OFFICE OF THE SUPERVISOR.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT A LETTER WAS SENT TO THE NYSDOT IN AUGUST REQUESTING THE PLACEMENT OF TWO CROSSWALK SIGNS (ISPCS) ON THE NORTH AND SOUTH SIDES OF THE AUSABLE CHASM BRIDGE ON ROUTE US9. THIS REQUEST WAS DENIED BY NYSDOT DUE TO THE POSTED SPEED LIMIT OF 45MPH AT THIS LOCATION.

DISCUSSION WAS HELD.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#129 RESOLVED: THAT A REQUEST BE SUBMITTED TO NYSDOT FOR A SPEED LIMIT REDUCTION FROM 45MPH TO 30MPH ON US ROUTE 9 FROM CURRENT 30MPH ZONE TO THE INTERSECTION OF ROUTE 373.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT ROBERT GREGORY THE NETWORK TECHNICIAN FROM ESSEX COUNTY HAS RECOMMENDED THAT THE TOWN HAVE A BACK UP SYSTEM FOR COMPUTERS. HE RECOMMENDS THE CRASHPLAN, WHICH IS EASIER FOR HIM TO ADMINISTOR FOR THE COST OF \$1500.00 OR CARBONITE FOR \$300.00.

UPON A MOTION BY COUNCILMAN BARBER AN SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#130 RESOLVED: THAT THE TOWN PURCHASE THE CARBONITE COMPUTER BACKUP SYSTEM FOR THE AMOUNT OF \$300.00 PER YEAR.

SUPERVISOR MORROW GAVE AN UPDATE ON THE FISH BARRIER AT AUGUR LAKE. HE THANKED THE ALPOA OFFICERS AND DIRECTORS

FOR THE SUCCESSFUL INSTALLATION OF THE BARRIER. CARP WILL BE PURCHASED IN THE SPRING.

MR. GORDON HOWARD GAVE A DESCRIPTION OF THE BARRIER; AND INFORMED THE TOWN BOARD THAT IT DOES MEET THE APA AGREEMENT FOR A TEMPORARY BARRIER THAT WILL ALLOW CARP TO BE STOCKED IN THE SPRING.

SUPERVISOR MORROW GAVE THE TOWN BOARD AN UPDATE ON THE TOWN OF CHESTERFIELD WATER PROJECT. HE INFORMED THE TOWN BOARD THAT THE TOWN WILL NEED TO BORROW A \$500,000.00 BAN. CHAMPLAIN NATIONAL BANK IS AGREEABLE TO WORKING WITH THE TOWN AND HAS SET UP A CLOSING. THE MONEY WILL BE PAID BACK FROM GRANT MONIES RECEIVED OR A 30 YEAR LOAN. THE WATER PROJECT MUST BE CONTINUED.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#131 RESOLVED: THAT THE TOWN OF CHESTERFIELD BORROW A \$500,000.00 BAN FROM CHAMPLAIN NATIONAL BANK SO THE TOWN OF CHESTERFIELD WATER PROJECT CAN CONTINUE TO MOVE FORWARD. SUPERVISOR MORROW IS AUTHORIZED TO SIGN NECESSARY PAPERWORK AT THE CLOSING SCHEDULED FOR OCTOBER 4, 2018.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#132 RESOLVED: THAT WHEN THE \$500,000.00 IS DEPOSITED; THE INTERFUND TRANSFER OF \$300,000.00 MADE FROM THE GENERAL FUND TO THE TOWN OF CHESTERFIELD WATER PROJECT WILL NEED TO BE PAID BACK.

SUPERVISOR MORROW GAVE AN UPDATE ON WATER MEETING THAT WAS HELD ON SEPTEMBER 27, 2018 WITH AES NORTHEAST, DOH, COMMUNITY RESOURCES AND DAVE WINTER IN ATTENDANCE; THE FOLLOWING WAS DISCUSSED: THE WELL DRILLED ON THE CASWELL

PROPERTY WAS NOT SUCCESSFUL. THE PRODUCTION WELL ON FRONTAGE ROAD IS PRODUCING ABOUT 100 GPM. THE STATE AND FEDERAL GOVERNMENT ARE INVOLVED WITH THE PROJECT AND OBLIGATIONS ARE BEING MET. EPA SAYS WE MUST CONTINUE WITH THE PROJECT. THE COMPLETION ANTICIPATED FOR 2020.

THE INLET PIPES ON BUTTERNUT POND ARE DELAPIDATED. COMMUNITY RESOURCES IS WORKING WITH DAVE WINTERS, MATS NEED TO BE PUT DOWN BY THE INLET. THEY WILL START AS SOON AS ALL GOVERNMENT APPROVALS ARE RECEIVED; HOPEFULLY WITHIN TWO (2) WEEKS.

THE NEXT SCHEDULED TOWN OF CHESTERFIELD WATER MEETING IS OCTOBER 28, 2018 AT 1:00P.M.

SUPERVISOR MORROW REMINDED THE TOWN BOARD THAT THERE IS STILL TWO ZONING BOARD OF APPEALS POSITIONS AVAILABLE. SUPERVISOR MORROW ENCOURAGE ANYONE THAT IS INTERESTED TO COME TO THE TOWN OFFICE WITH A LETTER OF INTENT.

SUPERVISOR MORROW INFORMD THE TOWN BOARD THAT THE FALL CLEAN-UP IN THE HAMLET OF KEESEVILLE WILL BE HELD BETWEEN OCTOBER 8, 2018 AND NOVEMBER 12, 2018. THE CLEAN-UP DATES WILL BE ADVERTISED.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#133 RESOLVED: THAT APPROVAL IS GRANTED FOR THE FALL CLEAN- UP IN THE HAMLET OF KEESEVILLE WHICH WILL BE HELD BETWEEN OCTOBER 8TH AND NOVEMBER 12TH, 2018. THIS WILL BE ADVERTISED IN THE LOCAL NEWSPAPER.

SUPERVISOR MORROW PRESENTED **THE EMPIRE STATE TRAIL WORK AGREEMENT** BETWEEN THE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION, THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION AND THE TOWN OF CHESTERFIELD. THIS AGREEMENT DETAILS THE CONSTRUCTION, OWNERSHIP AND

MAINTENANCE OF THE EMPIRE STATE TRAIL WORK ON THE TOWN OF CHESTERFIELD'S PROPERTY.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#134 RESOLVED: THAT SUPERVISOR MORROW IS AUTHORIZED TO SIGN THE EMPIRE STATE TRAIL WORK AGREEMENT BETWEEN THE OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION, THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION AND THE TOWN OF CHESTERFIELD. THIS AGREEMENT IDENTIFIES THE RESPECTIVE RESPONSIBILITIES OF EACH INVOLVED AGENCY WITH REGARD TO OWNERSHIP, REPAIR AND MAINTENANCE OF THE TRAIL WORK.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT STEVE FULLER REPRESENTATIVE FOR HARMONY GOLF CLUB AND COMMUNITY IS REQUESTING AN AGREEMENT FOR 25 YEARS FOR THE LEASE OF NON-TREATED WATER FOR THE GOLF COURSE AT A COST OF \$4800.00 PER YEAR.

DISCUSSION WAS HELD.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#135 RESOLVED: THAT HARMONY GOLF CLUB AND COMMUNITY WILL BE APPROVED FOR AN AGREEMENT FOR A TWENTY (20) YEAR LEASE ON NON-TREATED WATER AT THE COST OF \$4800.00 PER YEAR.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#136 RESOLVED: THAT THE SUPERVISOR'S FINANCIAL REPORT FOR THE MONTH OF SEPTEMBER 2018 BE ACCEPTED. THE FINANCIAL REPORT CAN BE FOUND ON FILE IN THE OFFICE OF THE TOWN CLERK.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#137 RESOLVED: THAT ALL BILLS PRESENTED TO THE TOWN BOARD BE PAID. BILLS IN THE AMOUNT OF \$9925.29 WERE AUDITED AND PAID FROM THE GENERAL FUND; CLAIMS WERE NUMBERED FROM 144 TO 158. BILLS IN THE AMOUNT OF \$134,279.24 WERE AUDITED AND PAID FROM THE HIGHWAY FUND; CLAIMS WERE NUMBERED FROM 143 TO 163. BILLS IN THE AMOUNT OF \$710.68 WERE AUDITED AND PAID FROM THE PKWD FUND; CLAIMS WERE NUMBERED FROM 192 TO 194. BILLS IN THE AMOUNT OF \$10,793.15 WERE AUDITED AND PAID FROM THE TCWD FUND; CLAIMS WERE NUMBERED FROM 195 TO 212.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#138 RESOLVED: THAT ALL LETTERS BROUGHT BEFORE THE TOWN BOARD MAY BE FILED.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE TOWN BOARD MEMBERS.

TOWN ATTORNEY McCORMICK INFORMED THE TOWN BOARD THAT THE LEGAL WORK ON THE MILL STREET LOTS HAS BEEN COMPLETED AND IS READY FOR SIGNATURES.

SUPT. OF HIGHWAY'S PRAY REQUESTED A COPY OF THE LEGAL PAPERWORK ON ARCADIA WAY. TOWN ATTORNEY McCORMICK INFORMED HIM IT WOULD BE APPROXIMATELY ANOTHER MONTH.

SUPT. OF HIGHWAYS' PRAY REQUESTED A SIGN POLICY.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#139 RESOLVED: THAT THE TOWN OF CHESTERFIELD WILL ESTABLISH A SIGN POLICY WHICH WILL ALLOW SIGNS TO BE

UPDATED AS MAJOR PROJECTS IN AREAS ARE DONE AND MAINTAIN OTHER SIGNS AS NEEDED.

SUPT. OF HIGHWAY'S PRAY REQUESTED THAT A 3-WAY STOP BE REVIEWED FOR MARGARET STREET.

SUPT. OF HIGHWAY'S PRAY INFORMED THE TOWN BOARD THAT HE IS STILL HAVING PROBLEMS WITH THE GRADER. THE GRADER IS OVER 30 YEARS OLD. HE WOULD LIKE TO PURCHASE A NEW ONE. THE COST RANGE IS FROM \$230,000 TO \$290,000. THE SUPERVISOR WAS GIVEN INFORMATION FOR REVIEW AND PREFERRED THE CASE; AND THE CASE WILL DO A TRADE OF \$24,000 (+). A LEASE / PURCHASE OPTION IS AVAILABLE.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#140 RESOLVED: THAT APPROVAL IS GIVEN TO THE HIGHWAY DEPT. FOR THE PURCHASE OF A NEW CASE GRADER ON A LEASE / PURCHASE AGREEMENT WITH A STANDARD WARRANTY FOR THE AMOUNT OF \$206,425.00.

SUPT. OF HIGHWAY'S PRAY INFORMED THE TOWN BOARD THAT HE IS INTERESTED IN PURCHASING A USED 1993 ELGIN SWEEPER. THE CURRENT BID IS \$1575.00 AND HE WOULD LIKE APPROVAL TO BID UP TO \$2500.00.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

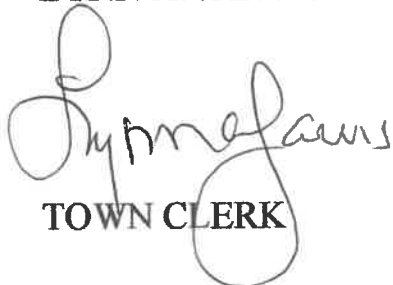
#141 RESOLVED: THAT THE SUPT. OF HIGHWAY'S IS APPROVED TO BID UP TO \$2500.00 ON THE 1993 ELGIN SWEEPER.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT THE MINING PERMIT HAS BEEN SUBMITTED FOR THE SAND PIT AND THE SUPT. OF HIGHWAY'S WILL CONTACT THE DEC ENGINEER.

UPON A MOTIONBY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

**#142 RESOLVED: THAT WITH NO FURTHER BUSINESS TO COME
BEFORE THIS TOWN BOARD; THIS MEETING COULD BE ADJOURNED
AT 7:54P.M.**

LYNN A. JARVIS

A handwritten signature in cursive script, appearing to read "Lynn A. Jarvis". The signature is written in black ink and is positioned above the printed name and title.

TOWN CLERK