

MINUTES OF THE TOWN OF CHESTERFIELD TOWN BOARD
MEETING HELD ON DECEMBER 4, 2018 AT 7:00 P.M. AT THE TOWN
OFFICES ON THE CORNER OF CLINTON AND VINE STREETS IN
KEESEVILLE, COUNTY OF ESSEX, STATE OF NEW YORK, PURSUANT
TO DUE NOTICE.

SUPERVISOR MORROW CALLED THE MEETING TO ORDER AT 7:00 P.M.
EVERYONE STOOD FOR THE PLEDGE OF ALLEGIANCE.

THOSE PRESENT:

SUPERVISOR: GERALD H. MORROW
TOWN CLERK: LYNN A JARVIS
COUNCILMAN: RUSSELL L. BLAISE
COUNCILMAN: DAVID P. GLOAD
COUNCILMAN: RICHARD J. KLAGES
COUNCILMAN: CLAYTON J. BARBER
TOWN ATTORNEY: MICHAEL J. McCormick
SUPT. OF HWYS: PHILIP W. PRAY

GUEST IN ATTENDANCE:

CRAIG MULLEN
CHRISTINA MULLEN
DANIELLE O'MARA
RON RODGERS

SUPERVISOR MORROW WELCOMED THE GUEST SPEAKER DANIELLE O'MARA, COMMUNITY OUTREACH SPECIALIST, FROM TOBACCO FREE.

MS. O'MARA SPOKE ON TOBACCO FREE OUTDOOR INITIATIVE FOR TOWNS AT THEIR PARKS, BEACHES AND PLAYGROUNDS. A TOWN LAW WOULD NEED TO BE PASSED. A CLINTON COUNTY MUNICIPALITY HAS A CURRENT LAW AND DANIELLE WILL FORWARD A COPY TO SUPERVISOR MORROW AND TOWN ATTORNEY McCormick FOR REVIEW.

DISCUSSION WAS HELD. INFORMATIONAL PAMPHLETS WERE PROVIDED TO ALL BOARD MEMBERS FOR REVIEW.

SUPERVISOR MORROW ASKED THE BOARD TO REVIEW THE INFORMATION PROVIDED TO THEM. HE FELT LAW WOULD BE DIFFICULT TO ENFORCE; HOWEVER WOULD DETER PEOPLE FROM SMOKING AT TOWN PARKS, BEACH AND PLAYGROUNDS. A DECISION WILL BE MADE AT A FUTURE BOARD MEETING. SUPERVISOR MORROW THANKED MS. O'MARA FOR HER PRESENTATION.

SUPERVISOR MORROW TOOK THE OPPORTUNITY TO WISH EVERYONE A VERY MERRY CHRISTMAS AND A HAPPY NEW YEAR.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#168 RESOLVED: THAT THE MINUTES OF THE TOWN BOARD MEETING HELD ON NOVEMBER 6, 2018 BE DISPENSED WITH.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE GUEST IN THE AUDIENCE. NO ONE WISHED TO ADDRESS THE TOWN BOARD AT THIS TIME.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#169 RESOLVED: THAT THE FOLLOWING ROADS BE DESIGNATED AS LIMITED USE HIGHWAYS: SHUNPIKE ROAD FROM THE END OF THE

BLACKTOP TO THE HIGHLANDS ROAD, HARM'S WAY OFF FROM CORLEAR BAY ROAD AND THE UPPER END OF DOG HILL ROAD.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#170 RESOLVED: THAT THE FOLLOWING LIST OF SALARIES BE ACCEPTED FOR ALL APPOINTED, ELECTED AND HIRED OFFICIALS FOR THE FISCAL YEAR 2019:

CLAYTON BARBER	COUNCILMAN	\$6,536	ANNUALLY
DAVID BASHAW	JUSTICE	\$13,849	ANNUALLY
RUSSELL BLAISE	COUNCILMAN	\$6,536	ANNUALLY
JOHN BOLTON	MEO	\$16.35	HOURLY
BRUCE BOURGEOIS	TAX COLLECTOR	\$8,886	ANNUALLY
RICHARD BREMER	HEALTH OFFICER	\$600	ANNUALLY
DAVID CALL JR.	MEO	\$15.70	HOURLY
JJOHN CHAMPINE	MEO	\$15.33	HOURLY
FREDERICK COLEGROVE	LABORER	\$11.47	HOURLY
DANIEL COSTIN	LABORER	\$14.20	HOURLY
SUSAN CROWNINGSHIELD	CLERK (PT)	\$10.91	HOURLY
SHELLEY DAVIS	CLERK TO SUPERVISOR	\$45,699	ANNUALLY
SHELLEY DAVIS	ASSESSOR	\$23,620	ANNUALLY
SHELLEY DAVIS	CLERK PLANNING BOARD	\$862	ANNUALLY
KEVIN DENNIS	LABORER/GRADE D	\$16.32	HOURLY
GARY FRIEDRICH	ON-CALL	\$11.42	HOURLY
GAVIN FRIEDRICH	ON-CALL	\$11.42	HOURLY

DAVID GLOAD	COUNCILMAN	\$6,536	ANNUALLY
GREGORY HALL	ON-CALL	\$11.42	HOURLY
LYNN JARVIS	TOWN CLERK	\$14,896	ANNUALLY
STEVEN JOHNSON	DOG CONTROL	\$7,103	ANNUALLY
RICHARD KLAGES	COUNCILMAN	\$6,536	ANNUALLY
RICHARD LEE	GROUNDSKEEPER	\$100	ANNUALLY
BETTY LIPKE	BUS DRIVER	\$10.71	HOURLY
PATRICIA MAFFA	BUS DRIVER	\$10.71	HOURLY
GARY MAJEWSKI	CODE OFFICER	\$9,282	ANNUALLY
MICHAEL McCormick	TOWN ATTORNEY	\$7.695	ANNUALLY
CHRISTINE MORROW	CLERK PART TIME	\$15.06	HOURLY
GERALD MORROW	SUPERVISOR	\$54,934	ANNUALLY
GERALD MORROW	BUDGET OFFICER	\$1,847	ANNUALLY
GEORGE OUIMETTE	MEO/DEPUTY SUPT.	\$16.95	HOURLY
JAMES PASHO	MEO	\$15.70	HOURLY
PHILIP PRAY	SUPT. OF HWYS.	\$51,693	ANNUALLY
ANDREW RUSSELL	JUSTICE	\$13,849	ANNUALLY
JAMES SPEAR	LABORER	\$14.91	HOURLY
EDWARD TAYLOR	WATER OPERATOR	\$7,621	ANNUALLY
DAVID WINTER	WATER OPERATOR	\$20.75	HOURLY

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT THERE ARE MORE HOMETOWN HERO BANNERS THAN INITIALLY THOUGHT

THAT ARE IN NEED OF REPAIR.THE CHANGE WILL ADD \$145.00 FROM EACH TOWN FOR THES COST OF REPLACEMENT.

A DISCUSSION WAS HELD REGARDING THE SIZE OF THE BANNERS. THE TOWN BOARD FELT THAT IF THEY WERE A SMALLER SIZE THE BANNERS WOULD BE LESS AFFECTED BY THE WIND. COUNCILMAN BARBER WILL DISCUSS WITH THE HOMETOWN HERO COMMITTEE.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#171 RESOLVED: THAT APPROVAL IS GIVEN TO ADD \$145.00 TO THE INITIAL COST OF HOMETOWN HERO BANNER REPLACEMENTS.

SUPERVISOR MORROW GAVE AN UPDATE ON THE BUTTERNUT POND GRANT. THE MATS ARE DOWN AROUND THE INLET, THE GRANT WAS MONEY FOR AN ACRE OF COVERAGE BUT THE WEATHER CAUSED PROJECT TO HALT AT THIS TIME. THE PROJECT IS 50% COMPLETE AND WILL BE FINISHED IN THE SPRING.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT A \$15,000.00 GRANT IS AVAILABLE THROUGH LAKE CHAMPLAIN BASIN PROGRAMS FOR CONTROL OF INVASIVE SPECIES. THE TOWN WOULD BE ABLE TO USE FOR HARVESTING OR PURCHASE OF MORE MATS FOR BUTTERNUT POND.

UPON A MOTION BY COUNCILLMAN GLOAD AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#172 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO APPLY FOR THE \$15,000 GRANT THROUGH LAKE CHAMPLAIN BASIN PROGRAMS FOR THE CONTROL OF INVASIVE SPECIES AND SIGN ANY AND ALL NECESSARY FORMS RELATED TO THE GRANT APPLICATION.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT THERE WILL BE INFORMATIONAL MEETINGS ON CHANGING ALL STREET LIGHTS TO LED. THE MEETINGS WILL BE HELD AT CLINTON COMMUNITY COLLEGE ON 12-12-2018 AND 12-13-2018.

SUPERVISOR MORROW GAVE AN UPDATE ON THE TOWN OF CHESTERFIELD WATER DISTRICT PROJECT. THE SUPERVISOR RECEIVED A LETTER FROM EFC INFORMING HIM THAT THE TOWN WAS AWARDED A NYS WATER INFRASTRUCTURE IMPROVEMENT ACT GRANT IN THE AMOUNT OF \$1,000,000.00.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#173 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO SIGN THE ACCEPTANCE LETTER FROM EFC FOR THE ONE MILLION DOLLAR (\$1,000,000.00) GRANT FUNDING.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT HE MET WITH DOH, AES, LAYNE, DEC AND COMMUNITY RESOURCES. CHANGE ORDERS ARE NEEDED TO CONTINUE WITH DEVELOPMENTAL ACTIVITY FOR THE TOWN OF CHESTERFIELD WATER PROJECT.

THE ORIGINAL CONTRACT PRICE \$157,850.00

THE PREVIOUS CHANGE ORDERS NO. 1 TO NO.3 \$218,670.00

CONTRACT PRICE PRIOR TO THIS CHANGE ORDER \$376,590.00

NET INCREASE OF THE CHANGE ORDER \$39,415.00 WHICH INCLUDES \$5,640.00 FOR RE-SETTING AND PULLING A TEST PUMP FOR THE 72 HOUR PUMPING TEST.

THE CONTRACT PRICE WITH ALL APPROVED CHANGE ORDERS \$415,935.00.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#174 RESOLVED: THAT APPROVAL IS GIVEN FOR FUNDING OF \$39,415 FOR CHANGE ORDER NO. 4 TO CONTINUE DEVELOPMENTAL ACTIVITIES ON THE TOWN OF CHESTERFIELD WATER PROJECT.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT A LETTER WAS RECEIVED FROM KIM RENNIE REGARDING HER RETIREMENT FROM HER POSITION AS TOWN JUSTICE.

UPON A MOTION PRESENTED BY SUPERVISOR MORROW AND UNANIMOUSLY SECONDED BY COUNCILMAN BLAISE, COUNCILMAN GLOAD, COUNCILMAN KLAGES AND COUNCILMAN BARBER IT WAS

#175 RESOLVED: THAT A RESOLUTION OF APPRECIATION BE OFFERED TO KIM RENNIE FOR HER TWENTY (20) YEARS OF SERVICE TO THE TOWN OF CHESTERFIELD AS TOWN JUSTICE.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT THE CODE ENFORCEMENT OFFICER DID AN INSPECTION ON THE TOWN OFFICE BUILDING AND AN EMERGENCY LIGHT WAS NOT WORKING. THE NECESSARY BULBS HAVE BEEN ORDERED.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT HE RECEIVED A LETTER REGARDING A DOG COMPLAINT AT THE BEACH. HE PASSED THE COMPLAINT TO THE DOG CONTROL OFFICER.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#176 RESOLVED: THAT THE YEAR END MEETING BE SCHEDULED FOR DECEMBER 27, 2018 AT 5:00 P.M.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#177 RESOLVED: THAT THE ORGANIZATIONAL MEETING AND REGULAR TOWN BOARD MEETING FOR JANUARY 2019 BE SET FOR JANUARY 8, 2019 AT 7:00P.M. NEW YEARS DAY FALLS ON THE 1ST TUESDAY OF THE MONTH.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#178 RESOLVED: THAT THE FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2018 BE ACCEPTED. THE FINANCIAL REPORT CAN BE FOUND ON FILE IN THE OFFICE OF THE TOWN CLERK.

UPON A MOTION BY COUNCILMAN KLAGES AND SEONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#179 RESOLVED: THAT ALL BILLS PRESENTED TO THE TOWN BOARD BE PAID. BILLS IN THE AMOUNT OF \$11,272.63 WERE AUDITED AND PAID FROM THE GENERAL FUND; CLAIMS WERE NUMBERED FROM 181 TO 194. BILLS IN THE AMOUNT OF \$30,372.47 WERE AUDITED AND PAID FROM THE HIGHWAY FUND; CLLAIMS WERE NUMBERED FROM 185 TO 201. BILLS IN THE AMOUNT OF \$1,106.72 WERE AUDITED AND PAID FROM THE PKWD FUND; CLAIMS WERE NUMBERED FROM 243 TO 246. BILLS IN THE AMOUNT OF \$8,430.11 WERE AUDITED AND PAID FROM THE TCWD FUND; CLAIMS WERE NUMBERED 247 TO 260.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#180 RESOLVED: THAT ALL LETTERS BROUGHT BEFORE THE TOWN BOARD MAY BE FILED.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE TOWN BOARD MEMBERS.

SUPT. OF HIGHWAYS PRAY INFORMED THE TOWN BOARD THAT A TRUCK HAD A BROKEN HYDRAULIC LINE WHILE IN SERVICE ON THE BURKE ROAD. THE INCIDENT WAS TURNED IN, CLEAN UP WAS DONE BY NATIONAL VACUUM. THE LAB RESULTS ARE STILL PENDING. THE INVOICE HAS NOT BEEN RECEIVED YET; BUT HE WOULD LIKE IT PAID UPON RECEIPT.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COULCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#181 RESOLVED: THAT THE INVOICE FROM NATIONAL VACUUM MAY BE PAID UPON RECEIPT.

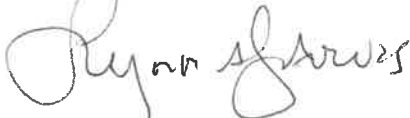
SUPT. OF HIGHWAYS PRAY RECOMMENDS THAT A SPILL KIT BE PLACED IN EACH VEHICLE AND STAFF BE TRAINED IN USAGE. TRAINING FOR STAFF WOULD BE NEEDED.

SUPT. OF HIGHWAYS PRAY INFORMED THE TOWN BOARD THAT HE CURRENTLY HAS ONE TRUCK OUT OF SERVICE FOR REPAIRS.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#182 RESOLVED: THAT WITH NO FURTHER BUSINESS TO COME BEFORE THIS TOWN BOARD, THIS MEETING COULD BE ADJOURNED AT 7:40P.M.

LYNN JARVIS

A handwritten signature in cursive script that reads "Lynn Jarvis". The signature is written in black ink and is positioned to the left of the printed name.

TOWN CLERK